



TAMID GROUP

Company Relations Manager, TAMID Israel

Are you excited about working with business-minded students and connecting them with the Israeli ecosystem? Are you an effective communicator who likes to build ideas and share insights with teams and groups?

TAMID Group Israel seeks an energetic, motivated, communicative and organized professional to join our growing team as a Company Relations Manager. This individual will:

1. Be accountable, in partnership with student leaders and staff, for the implementation and success of TAMID Group's Summer Fellowship and TAMID's Consulting Program.
2. Develop relationships with companies and partner organizations in order to help with long term growth of the organization.
3. Be a major contributor to the growth of the organization.

About TAMID Group:

TAMID trains the next generation of top business leaders and provides them with a strong and lasting connection to Israel. This takes place through a series of programs aimed at college students and graduates:

1. A comprehensive education curriculum
2. Pro-bono consulting for Israeli startups
3. An Israel-focused investment portfolio
4. A summer internship program in Israel
5. Professional and social networking with TAMID students after they graduate

Detailed Job Responsibilities:

- Company relations:
 - Manage relations with TAMID's partnership companies - both internship hosts and consulting clients, create and maintain relationships with partner organizations & donors for potential collaborations
 - In-office meetings with companies throughout the year to prepare for the Fellowship and to build ongoing Consulting projects with them
 - Attend ecosystem events and conferences to source new companies and maintain company relationships
- Oversee Internship related aspects of the TAMID Fellowship:
 - In coordination with Fellowship team, train and oversee (seasonal) Fellowship Mentors
 - Serve as Liaison between the Fellows and Companies
 - Meet with host company managers before and during the summer
- Assist with logistics, planning, and implementation of the Fellowship Program:
 - Assist with the planning leading up to the summer including internship matching, in-office company visits, communication with partner organizations
 - Assist with Fellowship evening and weekend programming
 - Run programming and workshops for (and with) students



TAMID GROUP

- Communications/Administrative:
 - Serve as Salesforce lead for company partnerships, organize and preserve organization's data and Google drive docs and folders
 - Other administrative tasks as identified by the Director of Company Partnerships and the Chief Program Officer
 - Marketing channels for the organization: create and send newsletters, manage our social media channels, create and post content for the organization

The ideal candidate will have:

- Bachelor's degree (preferred)
- 1-3 years of work experience
- Direct supervision of multiple staff members or volunteers a plus
- A self-starter with the ability to work independently
- Ability to anticipate, plan, and prioritize
- Experience working directly with highly-motivated undergraduate students (preferred)
- Demonstrated ability to establish and maintain strong relationships
- Proven to be goal-oriented, project-oriented, and achievement-oriented
- Excellent oral and written communication skills
- Passion for the work and mission of TAMID Group
- Experience in organizational development, technology start-ups, business, and/or entrepreneurship is a plus
- Speak Hebrew and English proficiently

TAMID is offering competitive salary and benefits commensurate with level of experience.

To apply, please submit a resume to idan@tamidgroup.org with "Company Relations Manager" as the subject.

TAMID is an Equal Opportunity Employer. The organization does not discriminate in employment and personnel practices on the basis of race, sex, age, handicap, religion, sexual orientation, or national origin.